



Job Description

LACDAC Education Media Internship 2024

About One Institute

Founded in 1952, One Institute is the oldest active LGBTQ+ organization in the country. We are committed to elevating queer and trans histories and embracing emerging stories through collaborative education, arts, and cultural programming. Our unique K-12 teacher trainings, lesson plans, and youth mentorship programs empower the next generation of teachers and students bringing queer history into classrooms and communities.

Position Description

Reporting to One Institute's Education Programs Manager, the Education Media Intern will grow their graphic design, media production, and education programming skills while working on two major initiatives for high school students: Youspeak Radio, an oral history podcast project led by LGBTQ+ youth, and Youth Ambassadors for Queer History, an in-person program through which LGBTQ+ high schoolers develop creative projects based on archival LGBTQ+ history research. The intern will also support the production of digital LGBTQ+ history curriculum.

Interns will leave the position with audiovisual and graphic design and writing samples; and will have the opportunity to network with some of Los Angeles' leading educators, activists, artists and nonprofit programming partners.

This internship will operate on a hybrid schedule (1-2 days in office) for approximately 15-20 hours per week from June 2024–January 2025 for a total of 400 work hours. Students will receive a stipend of \$6,912 (\$17.28/hour) for their internship.

PREFERRED QUALIFICATIONS

- Strong interest in queer and trans history, arts, and culture
- Interest in youth mentorship and/or education
- Interest in audio/video editing and production and graphic design
- Strong organizational skills and an ability to meet deadlines
- Excellent written and interpersonal communication skills
- Willingness to take initiative on independent projects while collaborating well within a team
- Familiarity with software and creative tools such as Adobe Creative Suite, Canva, Google Workspace, and/or Airtable strongly preferred.